

Cherokee Public Library

Library Board Meeting

February 7, 2024

Board meeting was called to order with the following members present: Jomi Anderson, Deb Hankens, Linda Burkhart, Darla Struck, Lisa Perrin, Loretta Barrett, Tyler Puettmann, Al Julius, and Johnathon Riggert. Guest was Tom Letsche, city administrator.

Board consensus approved the minutes from the January meeting Linda/Lisa. A motion was made by Deb/Jonathon and passed to approve the bills in the amount of \$6,327.96.

Correspondence this month included a thank you letters, cards for service, and a meeting for an award for Tyler Hahn in Columbus, Ohio. Darla/Linda moved that Tyler Hahn goes to Columbus with funding from the agency for the award.

For continuing education, the board discussed the current legislation in the state and how those measures could affect the library in terms of levy amount, board charge, and composition. Trustees discussed strategies for effectively communicating with local constituents. In old business Tom Letsche explained the budget process for the city to trustees. The job description update was tabled with Tyler Hahn being asked to come back with a simplified metric for the physical requirements of positions in the library.

In new business the board approved the homebound delivery policy by adding an addendum to the policy stating that inclement weather delivery would be delayed until the director deemed it safe for staff to travel to residences Jonathon/Lisa. The unattended children and vulnerable adult policy was also reviewed with a slight modification to the first sentence: A vulnerable adult is an adult who cannot reasonably care for themselves in an emergency situation. There was also a clause added at the end of the end of the policy that repeated violations of this policy would lead to loss of library privileges Tyler P/AI. Linda/Loretta approved the removal of cabinets in the large print section of the library for additional shelving to be allocated for large print materials.

For librarian reports projects reports were updated such as the youth department renovation and the painting project. It was shared what other projects staff will be taking on over the next month as well as statistics for materials and circulation.

A motion was made and the meeting was adjourned. The next meeting is March 6.